



**Indiana GIS Response Corps
Committee Meeting Minutes
September 08, 2009
DRAFT**

Participants:

Roger Koelpin
Christina McCullough
Becky McKinley
Cele Morris
David Nail
Bruce Nielsen
Diane Osborne
Jie Shan
Pam Soule
Jim Sparks
Kenny Streett
Phil Worrall

Call to Order and Introductions:

The meeting was called to order by Christina McCullough.

Approval of Agenda:

The agenda was approved without modification. However, the meaning of 'Volunteer' came up for discussion. It was decided by the group that the word 'Volunteer' was not clearly defined. Therefore, the word 'Volunteer' will be removed from our charter and name and replaced with 'Response'. Our committee will be known as Indiana GIS Response Corps from this day forward.

Approval of Previous Meetings Minutes:

The agenda was approved without modification.

News and Announcements:

The Oct 13, 2009 Meeting conflicts with State GIS Day; therefore, it has been moved to 20 Oct, 2009, 11:30am - 12:30pm.

Membership:

Currently, there are 25 members and volunteers. Thank you for those who have updated their information. However, there are some blanks in the spreadsheet. Christina M will make individual phone calls to those members that need updated. Software and skills will need to be itemized in a finer detail at a later time when we are more established.

Survey Monkey Questions:

Survey Monkey questions to be asked prior to the Local Coordinator's Meeting on September 25, 2009. These questions will be submitted to the IGIC Education Committee for publication.

1. Are you familiar with the National Incident Management System (NIMS)? Yes or no
2. Are you familiar with the Incident Command System (ICS)? Yes or no
3. Have you taken any ICS's courses? Yes or no
4. Which ICS courses have you taken? (Text box)
5. Have you registered your contact information in Ramona? Yes or no
6. Do you know who your Emergency Manager is? Yes or no
7. Is cross-jurisdictional GIS support available in your county? Yes or no
8. Do you know your County Emergency Management Agency (EMA) Director? Yes or no
9. Do you know your IDHS District Coordinator? Yes or no
10. Do you have admin support from their boss to respond to local event? Yes or no
11. Do you have admin support from their boss to respond to regional event? Yes or no
12. Are your managers aware that you have the tools and skills that can help them respond faster and more effectively when they really need it? Yes or no
13. Do you know what your role would be during an emergency? Yes or no
14. Have you provided GIS support during an emergency? Yes or no
15. What experience(s) have you had during an emergency? (Text box)
16. What products have you provided during an emergency? (Text box)
17. Where there any products that you were not able to provide during an emergency? (Text box)
18. Who did you coordinate with during an emergency for GIS products? (Text box)
19. Have you used FEMA's HAZUS modeling software? Yes or no
20. Would you consider becoming an Indiana GIS Response Corps member? Yes or no

Recommended Training:

At this time the training courses listed below are suggested classes. However, an event may require certification of an individual course. As always, the Critical Training for IDHS EOC Support classes are required by IDHS. These courses must be completed in order to provide assistance to IDHS in the EOC.

Incident Command System (ICS) 100 Training
Incident Command System (ICS) 200 Training
Introduction to the National Incident Management System (NIMS) (IS-700.a)
Introduction to National Response Framework (NRF) (IS-800)
National Infrastructure Protection Plan (NIPP) (IS-860.a)

Critical Training for IDHS EOC Support:

Handling of Protected Critical Infrastructure Information (PCII)
Handling of Chemical-terrorism Vulnerability Information (CVI)
WebEOC Introduction

Local Coordinator's Meeting:

Christina M will present at the Local Coordinator's Meeting 10:45 – 11:00. Christina M has prepared a rough draft presentation for the meeting. Becky M will assist in the final production of the presentation. Becky M will discuss the presentation to the Education Committee in their Sept 10, 2009 conference call.

Documentation:

Two sub-committees will be formed to assist in the development and writing process of the following documents; Standard Operating Procedures and Brochure & Information documents. John M will chair the Standard Operating Procedures sub-committee. And, Kenny Streett will chair the Brochure & information document sub-committee. Please contact John Milburn and/or Kenny Streett if you would like to participate in these sub-committees.

IDHS County/District Coordinator POC Information

IDHS County/District Coordinator POC information can be found at the URLs, <http://www.in.gov/dhs/2797.htm> and <http://www.in.gov/dhs/3240.htm>. These links will also be provided in the Local Coordinator's Meeting presentation.

S-341 - GIS Specialist for Incident Management

The National Wildfire Coordinating Group is holding a GIS for Incident Management Class. This class was briefly mentioned at the end of the conference call. Read the entire document for specifics. The class is designed for experienced GIS users. Christina M is researching the requirements for this class.

The GIS Specialist course is designed to meet the training needs of a Geographic Information Systems Specialist (GISS) to manage the information needs of all risk incidents managed with the Incident Command System (ICS). The course combines lecture, discussion, and group exercises in on-line and classroom environments. The use of Geographic Information Systems (GIS) is one of the most efficient methods for documenting, analyzing, and managing information regarding the location of facilities, conditions, and environments affected by Wildfire, Storms, Floods, Earthquakes, and other incidents. Candidates from all agencies involved in all risk incident management are encouraged to apply.

Four Sessions:

Olympia, WA: February 22 – 26, 2010

Phoenix, AZ: March 8 – 12, 2010

Billings, MT: March 29 – April 2, 2010

Lexington, KY: May 3 – 7, 2010

Upcoming Meeting Schedule:

Tuesday, October 20, 2009, 11:30am -12:30pm

Tuesday, November 10, 2009, 11:30am -12:30pm

Tuesday, December 08, 2009, 11:30am -12:30pm