



Indiana GIS Volunteer Corps Committee Meeting Minutes July 7, 2009

Participants:

Bill Holder
Roger Koelpin
Christina McCullough
Becky McKinley
Cele Morris
David Nail
Bruce Neilson
Diane Osborn
Jie Shan
Kenny Streett
Phil Worrall

June Meeting Minutes Revision:

Roger Koelpin recommended changes be made to IDHS Guidance paragraphs in the June meeting minutes. The changes have been made and are reflected in the Minutes_GIS Volunteer Corps_June 16_2009_revised.doc. The document will be distributed to the committee.

Unfinished Business:

David Nail commented on Robert Bauer's speech during the Indianapolis New Madrid conference. Robert Bauer is from the Illinois State Geological Survey. Robert mentioned when an event occurs an Incident Command Center for GIS resources is highly recommended. Also, we should consider writing a Memorandum of Understanding (MOU) with local universities. This would include Ivy Tech, Indiana University, Purdue, etc. No action is required at this time.

Volunteer membership:

An updated membership database is under review. Becky suggested that we add an alternative email address. Some members may not have access to their work emails during an emergency event. Christina McCullough suggested that the County Home of Record be added. Not all members live in the county they work in. It is important to identify where the members live to align ourselves with the ten IDHS districts. This will help identify any gaps that may need to be filled. Members are requested to supply their alternate email and county home of record so that the database can be updated.

A subcommittee will be created to identify at any additional information required for the data base. These items could include but are not limited to volunteer level, skill sets and knowledgebase. If you would like to provide assistance to this sub-committee, please contact Christina McCullough.

GIS Inventory powered by Ramona is a good resource for finding GIS personnel. <http://in.gisinventory.net/directory.html>. As this is a good resource, it is not the main source for information for the committee to use. It will remain as a general database and will be used for cross reference. It is difficult to keep the Ramona inventory up to date. It is highly encouraged that all GIS folks update their information.

Survey Monkey will be used to develop several surveys for recruitment and database collection. The first survey will include general questions; while the second survey will include more detailed questions. A subcommittee will be needed to work with this project. If you would like to provide assistance to this sub-committee, please contact Christina McCullough.

Incident Command System (ICS), <http://training.fema.gov/IS/>

Understanding how information flows within jurisdictions and across from the locals to state to federal agencies is crucial. The lines of business that are embraced by emergency management are laid out in a body of practice called the National Incident Management System (NIMS). Within NIMS is a subset of practices called the Incident Command System (ICS) which provides the organizational lines of authority and rules of engagement when responding to an incident or event. These are the governing principles emergency managers are required to follow. It is recommended that the committee members take these classes. Training is free, train on own time. The committee members may choose to keep track of classes taken.

Training Opportunities:

Training opportunities are listed in the IGVC_Training_7July2009.doc. They will be distributed with the July 7, 2009 meeting minutes.

Local Planning Council Meetings:

It was suggested we take a quiet approach to introducing ourselves to the locals. The committee will introduce itself throughout conference participation. This is to include but not limited to presentations and papers.

Janet Tomlin will research call for papers for the Indiana Association of Counties.

Local Coordinator's Meeting:

September 25, 2009. We have been put on the agenda. We are scheduled for 10:45-11:00. The presentation will provide general information. Key points to address; recommendation for the local GIS personnel to contact their EMA directors, county to county connections, Incident command System. In addition, questions will be submitted to the Local Planning Council Meeting attendees with Survey Monkey. The Education Committee meets on Friday 10 July, 2009. Please submit any questions for the Survey to Christina for submission to the

URISA's Disaster Response Subcommittee Pilot Project:

https://hseep.dhs.gov/pages/1001_HSEEP7.aspx

It was recommended that we build our committee before securing our commitments with URISA's Disaster Response Subcommittee Pilot Project. Roger mentioned that we take a look at the Homeland Security Exercise and Evaluation Program (HSEEP).

The Homeland Security Exercise and Evaluation Program (HSEEP) is a capabilities and performance-based exercise program that provides a standardized methodology and terminology for exercise design, development, conduct, evaluation, and improvement planning.

Currently, there are no exercises the committee can support. However, the committee as a group can test our capabilities with an exercise we create.

CTASK GIS Emergency Management Implementation Plan

Phil Worrall distributed the CTASCGISImplementationPlanAppendixC_FINAL_.pdf and CTASCGISImplementationPlanDocument_FINAL.pdf documents to the committee. Further discussing pertaining to the two documents will be added to the agenda at the next meeting.

URISA Volunteer GISCorps

It is not required to join URISA's GISCorps, but it may be a good learning opportunity.

Upcoming 2009 Meeting Schedule:

- Tuesday, July 7, 2009, 11:30am - 12:30pm
- Tuesday, August 11, 2009, 11:30am - 12:30pm
- Tuesday, September 15, 2009, 11:30am - 12:30pm
- Tuesday, October 13, 2009, 11:30am - 12:30pm
- Tuesday, November 10, 2009, 11:30am - 12:30pm
- Tuesday, December 08, 2009, 10:00am – 11:00am