

## Job Announcement GIS Specialist

**Agency:** Madison County Council of Governments (MCCOG)  
**Location:** County Government Center  
16 East 9<sup>th</sup> Street, Room 100  
Anderson, IN 46016

**Website:** [www.mccog.net](http://www.mccog.net)

**Phone:** (765) 641-9482

**Fax:** (765) 641-9486

**E-mail:** [tpell@mccog.net](mailto:tpell@mccog.net)

**Starting Salary Range:** \$33,000 - \$41,000; depending upon qualifications with an excellent benefits package.

**Job Descriptions/Qualifications:** MCCOG is looking for a qualified professional to serve as a GIS Specialist. This position is highly technical in nature and requires the ability to work under the direction of the agency director as well as the GIS Coordinator. The ideal candidate will have a minimum of one year of experience in creating, editing and maintaining data as well as producing high quality maps.

The GIS Specialist is responsible for GIS data management. The successful candidate will be proficient with current geo-processing and data maintenance tools. Demonstrated proficiency with the ESRI software suite is required. Responsibilities will include efficient and effective collection, generation and analysis of data from multiple sources, database design, development and management of quality control processes on GIS data to ensure the data meets specified standards, project coordination and GIS technical support to the MCCOG staff and local partners, and using data to prepare reports or support decisions. The GIS Specialist must have the ability to understand user requests, interpret these requests and formulate responses that meet the user's needs. This position requires the ability to use GIS to perform complex analysis and data editing tasks and proven problem-solving skills. The individual will be required to work under time sensitive deadlines at times. The ideal candidate will possess a minimum of a bachelor's degree in geography, planning, or landscape architecture (with emphasis on GIS concentration).

Part of the preferred skill set will also include experience with ArcGIS Desktop, ArcGIS Server, Microsoft Word, Excel, Access, PowerPoint, Adobe Creative Suite and Basic Windows OS knowledge. Experience with Trimble GPS Receivers and ArcPad is a plus.

In addition, this position offers the opportunity and challenge for a quality learning environment and experience. Ideal candidates will be independent, creative, adaptive, self-starters who also enjoy being part of a team.

**Send resume and cover letter to:** Trent Pell, by mail, fax or e-mail. MCCOG is an Equal Opportunity Employer.

**Application Deadline:** Position will remain open until filled. First review of credentials submitted will begin by January 15, 2011.